



League Easy Web Registration Worksheet

After you send an email to support@lwvnet.org, you will receive a password and instructions on how to create or try out a LEW site. When you log in to LEW, you will need the following information:

Your League's full name _____

County or Counties served _____

Inter-League Organization (if any) _____

League mailing address _____

Phone _____ FAX _____

The names of the cities or communities that you serve: _____

League's annual dues: Single \$ _____ Household \$ _____

Additional categories including description: _____

For tax-deductible donations, make checks payable to: _____

Name of your newsletter (e.g. The VOTER) _____

and the number of times it is published each year: _____

Webmaster name _____

Webmaster email address _____

League's primary email address _____

Email addresses and titles (e.g. President, Membership, Webmaster, Action) for some members of your League who the public may want to communicate with directly:

Title: _____ Email: _____

Title: _____ Email: _____

Title: _____ Email: _____

Title: _____ Email: _____

(unlimited number possible, use reverse side of paper for more)

Ask people if they want to have an email address like: President@league.va.lwvnet.org
Decide which email addresses will be listed on your League's Contact Us page.

See http://ca.lwv.org/lwvonly/lew/gettingstarted_details.html for more info on how to get started.

See <http://ca.lwv.org/lwvonly/lew/email.html> for more info on email addresses.